

# Highway Construction Materials Technician Certification Board

## Meeting Minutes

October 8, 2004

The meeting was called to order at 1:30 PM by Reynolds Toney. The following members/guests were present.

### MEMBERS

Reynolds Toney	ODOT
Scott Seiter	ODOT
Kendall adams	M.J. Lee Construction
Don Smith	APAC
Rod Abbott	Sherwood Construction
Jack Stewart	ODOT
Gary Evans	ODOT
George Raymond	ODOT
Randy Robinson	ACCO
Robert Burton	OTA

### GENERAL COUNSEL

Jan Preslar

### GUESTS

Bill Gamel ODOT Consultant

### TRAINING CENTER STAFF

Steve Sawyer Program Director

1. Reynolds Toney determined that a quorum was present and called the meeting to order.
2. Scott Seiter moved that the minutes from the July 2, 2004 meeting be approved. Seconded by Kendall Adams. Approved unanimously.
3. The Program Director reported on the following items.
  - a) 220Q Fund beginning balance was corrected to \$66,484.00.
  - b) Program schedule for FY 2005 has been posted on the web site.
  - c) Reported that a formal complaint had been filed against a RHCMT and an investigation was underway. Jan Preslar gave the Board an overview of the investigative procedure.
4. Steve Sawyer reported that there were still details to work out before a recommendation could be made for implementing the apprenticeship program. It was determined that a revision to the rules would be necessary. The previously appointed committee was asked to

continue working on a draft policy for apprenticeship.

5. Interest in construction/inspection training from PC and AC Task Forces was discussed. It was the consensus of the Board that this type of training was not within the purview of the Board.
6. The Board discussed the status of the Board as a state agency and the consensus was that the current status was necessary and proper to the State's compliance with 23 CFR.
7. Meeting dates were scheduled for CY 2005. Days and times were changed from Friday afternoons to the first Wednesday of the month at 10:00 AM.
  - a. January 5
  - b. April 6
  - c. July 6
  - d. October 5The Program Director agreed to list the meeting dates for the year on the Board web site.
8. There was no new business.
9. Motion to adjourn made by Don Smith and seconded by Randy Robinson. Approved unanimously. Meeting adjourned.